

KINGS CONTRIVANCE BOARD MEETING MINUTES
REGULAR BOARD MEETING
WEDNESDAY, MARCH 7, 2018

APPROVED _____

The regular board meeting was called to order at 7:30 p.m. by Barbara Seely, Board Chair. Board members Lilah Haxton, Melissa Hogle, Christiana Mercer Rigby and Fred Niziol were present. CA Board Representative Shari Zaret was absent. Village Manager Beverley Meyers was also present.

APPROVAL OF AGENDA AND MINUTES

Fred made a motion, seconded by Melissa, to approve the agenda for March 7, 2018. The motion passed unanimously. Fred made a motion, seconded by Lilah, to approve the minutes of the February 21, 2018 meeting. The motion passed unanimously.

RESIDENT SPEAK OUT

There were no residents present.

APPROVAL OF 3RD QUARTER FINANCIAL REPORTS FY2018

After discussion, Fred made a motion, seconded by Lilah, to approve the 3rd quarter financial reports for FY2018. The motion passed unanimously.

DRAFT BUDGET FY2019

The board discussed the proposed draft budget for FY2019. There was discussion about increasing the value of each block party grant to up to \$50 reimbursement each and having 15 grants offered in FY2019. The board also reviewed the budget for the Crown Prints. Due to the increasing circulation due to the route of the Flier, the expense has increased dramatically in the last 6 months. It was suggested by Bev that we could reduce expenses on the newsletter by circulating 4 less printed versions of the newsletter per year and have those issues be electronic versions only, distributed only by email and social media. *Fred made a motion, seconded by Christiana to approve the draft budget for FY2019 to include the reduction of the printed version of the newsletter by 4 issues and to increase the cul-de-sac grants to \$50 each. The motion passed unanimously.*

There was discussion about budgeting for website changes. Bev explained major changes to the website would be a capital budget item.

ADDENDUM TO EMPLOYEE MANUAL

Bev distributed copies of the updated Employee Manual to include a new sick and safe leave policy as approved at the last board meeting. *Fred made a motion, seconded by Melissa to approve the updated Employee Manual. The motion passed unanimously.*

BOARD MEMBER SPEAK OUT

Christiana proposed having a county discussion about the safety of the Patuxent Branch Trail next to 9201 Old Guilford Rd. now that it is being developed as a storage facility. Barb mentioned that the trail is a concern but, it's an issue for the County to address. Bev will draft a letter to the County to invite representatives to the next Board meeting.

COUNCIL REPRESENTATIVE'S REPORT

Shari was absent.

CHAIR'S REPORT

Barb had nothing to report.

MANAGER'S REPORT

See attached.

ADJOURNMENT

At 8:40 p.m. a motion was made and seconded to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Beverley Meyers
Village Manager