

**VILLAGE OF KINGS CONTRIVANCE - IN HOME  
BUSINESS APPLICATION**

for office use only

Date Received \_\_\_\_\_  
KCRAC# \_\_\_\_\_  
Speedy Process: Yes \_\_\_ No \_\_\_  
Date Reviewed \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone  
(H) \_\_\_\_\_ (W) \_\_\_\_\_

Neighborhood: Macgill's Common \_\_\_  
Dickinson \_\_\_ Huntington \_\_\_  
Property: House \_\_\_ Townhouse-End \_\_\_ Townhouse-Mid \_\_\_ Condo \_\_\_ Apartment \_\_\_\_\_

DESCRIPTION OF PROPOSED BUSINESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Will a truck, van or other business vehicle be used? ( ) yes ( ) no  
Will a sign be used in connection with the business? ( ) yes ( ) no  
Will the business phone number and/or address be listed  
in the yellow pages or other directory? ( ) yes ( ) no  
Will business related materials be stored on the property? ( ) yes ( ) no  
Will meetings, seminars, or workshops be held on the premises? ( ) yes ( ) no  
PLEASE EXPLAIN ALL YES ANSWERS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the nature and frequency of deliveries required  
\_\_\_\_\_  
\_\_\_\_\_

Describe parking requirements  
\_\_\_\_\_  
\_\_\_\_\_

Describe the maximum number of employees/clients/co-workers, related to the  
business in any way, that will be at the home at any one time \_\_\_\_\_  
\_\_\_\_\_

Describe the hours of operation  
\_\_\_\_\_  
\_\_\_\_\_

**Acknowledgement of affected and/or adjacent property owners:**

*While not a requirement, we encourage neighbor notification - "door hangers", available at Amherst House may be used instead of obtaining signatures. This does not constitute approval or disapproval.*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

**PLEASE READ THESE PROVISIONS AND SIGN THE APPLICATION BELOW:**

1. Kings Contrivance Architectural Committee approval of this application may not be the only approval required. It may be necessary to obtain approval from your townhouse/condo association and/or Howard County. Such organizations or agencies may have more restrictive and/or different criteria or covenants. It is the applicant's responsibility to ensure compliance with all restrictions. Nothing herein contained shall be construed as a waiver or modification of more restrictive covenants nor any of the provisions of State or Howard County ordinances or regulations.
2. A separate application must be made for each profession or home business.
3. Approval is not transferrable to a new owner or a new location.
4. The Architectural Committee may require approval on an annual basis.
5. Any variance from the approved application will be considered a violation.
6. If you disagree with the decision, a written appeal may be made with ten days of receipt to the address below:

***Kings Contrivance Community Association 7251 Eden Brook Drive Columbia, MD 21046  
410-381-9600 Fax 410-381-9628***

I/We, the applicants(s), have read and understand all of the above provisions.

Owners' signature(s): \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

***Questions? Please contact the covenant advisor at 381-9600***

RAC ACTION: APPROVED \_\_\_\_\_ APPROVED WITH PROVISIONS \_\_\_\_\_

DENIED \_\_\_\_\_ REASON FOR DENIAL \_\_\_\_\_

DATE OF KCRAC REVIEW: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

DATE OF AC REVIEW: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

AC DECISION: \_\_\_\_\_

\_\_\_\_\_